

SBA Expo 2010

"Booth Tasting" Exhibitors

Required Permit:

If you plan on serving, sampling or selling liquor you need to have the appropriate permit per the Village of Schaumburg:

- Temporary Class D Liquor License

Obtaining Permit:

Location:

Village of Schaumburg

Class D Liquor License-

- Purchase at the Village Hall for **\$40.00**
- Exhibitor needs to put their request on their company's letterhead and the license will be processed in the name of the company
- Exhibitor need to provide the date, hours, and reason for the event, a contact name and phone number and the name and location of the event on that letter
- Exhibitor needs to display their Class D Liquor License at their booth during the event

Cooking Exhibits-

Open Flames in booth including: Sternos

- Exhibitor must provide (1) Fire Extinguisher in booth
- Cookind devices shall be separated from the public by net less than four feet or by a barrier
- All food ondisplay shall be adequately covered and be protected from cross contamination.

Exhibitor Approval Application- Common Questions-

IBT-

- Illinois Business Tax ID- Should you be selling any good at exhibitor you will need your IBT #
- Sampling- Please indicate what you will be sampling

****Any questions pertaining to your exhibit please call Katie Flodin from the Renaissance Schaumburg Hotel & Convention Center at 847-303-4186****